

Rochelle Park Board of Education
Executive Session 6:30 PM
Regular Meeting Minutes 7:30 PM
April 23, 2024

I. CALL TO ORDER

Mr. Trawinski

II. ROLL CALL

Mrs. Kobylarz

Board Member	Present	Absent
Mr. Scott Kral, Vice President	X	
Ms. Christina Holz	X	
Mr. Joseph Marolda		X(6:40)
Mr. Jorge Martinez Jr.		X
Ms. Elaine Rainone	X	
Mr. Charles Schaadt	X	
Mr. Matt Trawinski, President	X	

Others Present:
Dr. Sue DeNobile, Superintendent of Schools
Dr. James Riley, Business Administrator/Board Secretary
Mrs. Cara Hurd, Director of Curriculum & Instruction
Mrs. Rebecca Garcia, Director of Special Services
Dr. Courtney Carmichael, Principal of Midland School
Mr. Mark Wenczel, Board Attorney
Mrs. Ellen Kobylarz, Board Recording Secretary

III. MEETING NOTICE STATEMENT

Mr. Trawinski

In accordance with Chapter 231, Public Law 1975 of the Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. Notices announcing the date, time and place for this Regular Meeting were sent at least 48 hours prior to the time of this meeting to all concerned individuals, associations and sent to the, The Record, and The Our Town, posted on the district website.

IV. EXECUTIVE SESSION

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters pursuant to NJSA 10:4-12 which include personnel, contracts, policy, HIB, safety, matters protected by law, matters of attorney-client privilege.

V. CALL TO ORDER and FLAG SALUTE

Mr. Trawinski

VI. REPORTS

- A. Superintendent: Dr. DeNobile welcomed everyone to the meeting. Congratulations to our Honor Roll Students “make sure to thank your parents and teachers”. Thank you to the RPEA for partnering with the district and PTO for bringing Thursday’s night program “Parenting in the Digital Age”. Other programs that are happening are the spring concerts, PTO Fun Run, Family Pasta Dinner. Thank you Mrs. Garcia. Upgrades to our technology. Congratulations to Ms. Baker and Mr. Kemp for our Music Dept award and Dr. Carmichael for submitting them.
- B. Business Administrator: Budget Hearing is postponed until May 2, 2024 The roof replacement will take place after graduation. Floor bid after that. If everything comes together on time, this room will be like new come September. Congratulations to the honor roll students and to Ms. Baker and Mr. Kemp. Dr. Riley is a past winner of the NAMM award.
- C. Director of Curriculum and Instruction Mrs. Hurd reported the extended day program will be ending this week. May 7th is the first day of testing. Emails going out tomorrow regarding testing. Summer Transition program is on the agenda and info will be forthcoming.
- D. Principal Dr. Carmichael Thursday is take your children to work day. PTO Fundraiser Boosterthon has already raised 10,000. May 1st the RPEA along with the PTO and RP BOE is hosting a speaker Tom Kersting a Psychotherapist, Family Counselor, Author and Educator. The topic of his presentation is “Parenting in the Digital Age”. We thank everyone for bringing this important program to our community. Some of the other things going on in school was an Anti Bullying Program brought in by the PTO, thank you. Sports are all in full swing. Shoe tying competition is still ongoing. The 3rd Grade field trip is coming up. Chorus and Band concerts have been taking place. Great job.
- E. Director of Special Services- Mrs. Garcia April is Autism Awareness month. Last week the school had a spirit week. Family dinner pasta night received 23 orders. Mrs Garcia explained how the meals will be picked up on Friday. DLM testing will take place soon. Sp Ed. IEP extended year program information will be out next week.
- F. Coordinator of Technology Mr. Cox reported the district is looking into replacing the older technology boards in the classrooms. Currently the teachers have been trying out 5 different boards. The new boards will have a big impact on the district’s technology. Teacher’s have been sending in feedback on which boards they like best. It has been narrowed down to two boards. From there further analysis will be done to pick the best board for our student population.
- G. Board Committees, as needed:
 - Curriculum Ms. Rainone stated it was nice to see some teachers taking part in Professional Development. She will gladly volunteer as a chaperone for the Dairy Queen trip. There are several areas of curriculum that are being updated currently.
 - Facilities Mr. Kral thanked Dr. Riley for information regarding a new gym floor. Roof construction will start the day after graduation. Hope to have the work done by the 1st day of school. Mr. Kemp and Ms. Baker, what you do for the kids every year gets better and better. All the different programs and things you do.
 - Personnel Mr. Kral the committee recently met and things are moving forward.
 - Policy Ms. Holz there are a number of policies on the agenda tonight for final reading and adoption.
- H. Board Liaison:
 - (NJSBA/BCASA Ms. Holz reported that along with Dr. DeNobile attended a Women’s Leadership Conference this past week. They will be sharing information with the rest of the board shortly.

VII. Dr. Carmichael read the names of all the students who made Honor Roll/ Dr. DeNobile and Dr. Carmichael presented Ms. Baker and Mr. Kemp with certificates awarded by NAMM (National Association of Music Merchants) The award acknowledges schools and districts across the US for their commitment and support of music education. Everyone congratulated the students and staff, time was taken for a group picture.

VIII. PUBLIC COMMENT (Agenda Items Only)

The Board of Education reserves the right to hold public comment on agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens should come to the podium, sign in, and give their name and address when recognized to speak.

No one chose to speak

IX. ITEMS FOR BOARD ACTION - Resolutions

ROUTINE MATTERS:

R1. Approval of Minutes

Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, the Board of Education approves the minutes of the following meeting(s):

March 26, 2024 Regular & Executive

R2. Attendance

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the attendance report for the month of March 2024 as listed:

Enrollment

Midland School 479
 Hackensack H.S. 139
 Academies/Technical Schools 53
 Totals 671

Pupil Attendance

Possible Days 9485.5
 Days Present 8985.5
 Days Absent 498.5
 % Present 94.7%
 % Absent 5.3%

Teacher Attendance

Possible Days 1160
 Days Present 1108
 Days Absent 52
 % Present 95.5%
 % Absent 4.5%

R3. Emergency & Crisis Situations

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of March 2024 for the Rochelle Park School District.

Security Drill: March 6, 2024
 Fire Drill: March 26, 2024

R4. Harassment Intimidation and Bullying

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the following HIB Report for March 2024 on behalf of the Rochelle Park School District.

Month	Reported Cases	# of Cases Opened	# of Cases Closed	# of Incidents Determined to be HIB	School Suspensions

November	3	2	2	0	2
December	0	0			
January	1	1	1	0	0
February	2	2	2	2	0
March	2	2	2	0	0

R5. Special Olympics Bocce Team

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Midland School Special Olympics Bocce team season as follows:

Date	Event	Location
March 21, 2024	Practice	Midland School
April 11, 2024	Practice	Midland School
April 17, 2024	Practice w/Lakeland Bocce Team	Turf City, Wayne NJ
April 25, 2024	Practice	Midland School
April 28, 2024	North Bocce Sectionals	Passaic County Tech School, Wayne, NJ
May 1, 2024	Practice w/Lakeland Bocce Team	Turf City
May 16, 2024	Practice	Midland School
May 23, 2024	Lakeland Team Competition	Midland School
May 30, 2024	Practice	Midland School
June 9, 2024	TCNJ Summer Games	Ewing, NJ

R1 – R5 Motion: Mr. Kral, Second: Ms. Holz
Roll Call 6-0
Motions Carried

ADMINISTRATION

A1. 2023-2024 School Calendar- revision

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves a revision to the 2023-2024 school calendar. Using the remaining emergency day on Friday May 24, 2024. The Board reserves the right to make adjustments to the calendar when necessary.

A1 – Motion: Ms. Holz Second: Ms. Rainone
Roll Call 6-0
Motion Carried

Ms. Holz was happy to see an extra day off on the calendar.

CURRICULUM AND INSTRUCTION

C1. Professional Development

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the participation of the person named at the following workshop/conference during the 2023-2024 school year.

	Name	Workshop/Conference	Date	Location	Cost*	Account
a.	Kristin Colucci, Denise McCormick, Hannah Giannetti	What's New in Young Adult Literature	4/10/2024	Online	\$295.00 total	20-270-200-500-000
d.	Riley, James	NJASBO-Audit Review	4/11/2024	Whippany, NJ	\$175	11-000-251-580-000
e.	Riley, James	NJASBO-Payroll	5/21/2024	Whippany, NJ	\$175	11-000-251-580-000
f.	Cara Hurd	Strengthening Tier 1 in an MTSS for Social Emotional & Behavioral Interventions	5/16/2024	Monroe Township	.00	

*Additional expenses based on OMB guide

C2. Field Trip

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following listed Field trips for the 2023-2024 school year, paid from Student Activities:

	Grade Level	Location	Date	Cost
a.	6-8 self-contained	CVS- Rochelle Park	5/10/2024, 5/15/2024 rain dates 5/13/2024 5/16/2024	N/A
b.	6-8 self-contained	Dairy Queen- Rochelle Park	6/12/2024 rain date 6/13/2024	

C3. Curriculum Writing: Interdisciplinary Connections

RESOLVED: Upon the recommendation of the Superintendent, in order to address needed revisions to district curricula, the Rochelle Park Board of Education authorizes a curriculum

writing process whereby faculty, to be appointed, will revise curricula outside of contractual hours during the summer of 2024. Faculty to be compensated at the RPEA rate of \$33.00 per (RPEA Contract Schedule E). Total cost not to exceed \$3,000.

C1 – C3

Motion: Ms. Rainone Second: Ms. Holz

Roll Call 6-0

Motion Carried

FINANCE

F1. Secretary & Treasurer’s Report - March, 2024

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary and Treasurer of School Monies for the period ending March 31, 2024.

F2. Payment of Bills - April 23,2024

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the payment of bills and mandatory payments through April 23, 2024 in the total amount of \$787,989.27.

Fund	Amount
General 10, 11	\$755,811.29
Grants 20	\$7,873.33
Foodservice 60	\$24,223.18
Aftercare 61	\$81.47
TOTAL	\$787,989.27

F3. Payment of Bills - March, 2024-AMENDED

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the amended amount of the payment of bills and mandatory payments dated March 26, 2024 in the total amount of \$795,728.07.

Fund	Amount
General 10, 11	\$757,243.50
Grants 20	\$9,509.20
Foodservice 60	\$28,026.80
Aftercare 61	\$948.57
TOTAL	\$795,728.07

F4. Monthly Budgetary Line-Item Status Certification

RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of March 31, 2024 that no line-item account has

encumbrances and expenditures, which in total exceed the line-item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

F5. Transfers

RESOLVED: Upon the recommendation of the Superintendent, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8.1, the Board of Education approves the line item transfers for April, 2024.

F6. Payroll Authorization

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the payroll for April 15, 2024 as follows:

Fund 11	\$324,280.60
Fund 20	\$6,033.58
Fund 61	\$5,376.56
Total	\$335,690.74

F7. Shared Service

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education acknowledges the shared service with Maywood Board of Education to provide three buses for Midland Students to participate in their annual school bus evacuation drills.

F8. School Lunch Price List

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the proposed school lunch prices for the 2024-25 school year as follows:

Lunch	Student Lunch	\$4.20
	Reduced Price Lunch	\$0.00
Breakfast	Student Breakfast	\$2.65
	Reduced Price Breakfast	\$0.00
Entree	Student Lunch: Entree only	\$4.20
Sandwiches	Deli Sandwich/Wrap	\$4.20
Salads	Salad Lunch	\$4.20
Soups/Breads	Soup Cup, 8oz	\$3.50
Sides	Fresh/Cupped Fruit (1 cup)	\$1.80

	Side Vegetable (1 cup)	\$1.80
Snacks A La Carte	Fresh Baked Cookie, small	\$1.00
	Baked Snacks/Chips, small	\$1.75
	Baked Snacks/Chips, large	\$2.20
Beverage	Milk, 8oz	\$1.10
	Juice, 4oz	\$1.10
	Bottled Water, 16.9oz	\$1.75

F9. Statement of Assurance, Testing and Reporting of Lead in School Drinking Water

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the 2023-24 Statement of Assurance (SOA) for Testing and Reporting of Lead in School Drinking Water, submitted by the Business Administrator on April 17, 2024.

F10. American Self-Defense & Martial Arts

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the service agreement in the amount of \$500 with American Self-Defense & Martial Arts for middle school wellness day, June 10, 2024, paid with Title IV funds.
Account: 20-280-200-300-000

F11. Health Barn USA

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the service agreement in the amount of \$1,400 with Health Barn USA, INC for middle school wellness day of June 10, 2024, paid with Title IV funds.
Account: 20-280-200-300-000

F12. Home Instruction- Secondary

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the following amounts for home instruction for Hackensack High School students.

	CST#	# of hours	Rate per hour	Total payment	Acct#
a	9546	2	\$57.85	\$115.70	11-219-100-320-000-00
b	5678	69	\$57.85	\$3,991.65	11-219-100-320-000-00

F13. Tuition Contracts

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the following tuition contracts for CST students as listed with BCSS-Washington South Elementary School.

	CST#	Start Date	End Date	Amount	Acct#
a	2407	April 29, 2024	June 30, 2024	\$14,196.00 prorated	11-000-100-565-000

b	2411	April 8, 2024	June 30, 2024	\$24,247.19 prorated	11-000-100-565-000
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F14. Tuition Adjustment

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves tuition Adjustment to Windsor School for 2022-2023 School Year in the amount of \$1,181.00.
 11-000-100-566-000

F15. Vendor Approval-Valley Transportation, LLC.

RESOLVED: Upon the recommendation of the superintendent, the Rochelle Park Board of Education approves Valley Transportation, LLC for the purpose of providing transportation for approved field trips.

F16. Fundraiser-Special Olympics

RESOLVED: Upon the recommendation of the superintendent, the Rochelle Park Board of Education approves a fundraiser for the Special Olympics to sell ice pops. The sale will take place after school on Fridays from April 26-June 14, 2024 outside of the school building but on the school grounds. The ice pops will be \$2 with proceeds used to offset the cost of hosting events. No door to door sales will be allowed.

F17. Request for Use of School Facilities

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to cancel activities when school is closed as well as scheduled school activities and construction at any time as needed.

	Group/Organization	Use/Purpose	Location	Dates	Rental Fee
	Midland school	Presentation-Parenting in the Digital Age	Cafeteria/Kitchen Classroom 101, 102 Multipurpose Room	May 1, 2024; 5-8:30pm	
	Grade 8 Parents	Gr 8 Trip Meeting	Multipurpose Room	May 8, 2024; 6-8pm	
	Bocce Team	Competition	Back field	May 23, 2024; 4-6pm	
	Rochelle Park Parade Committee	Memorial Day Service	Memorial	May 27, 2024; 8:45-10:45	
	PTO	Ice Cream Social	Cafeteria	June 19, 2024; 7:30am-2pm	

F1 – F17

Motion: Ms. Holz, Second: Mr. Kral

Roll Call 6-0
 Motion Carried

PERSONNEL

P1. Resignations:

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following resignations effective for the dates listed below.

	Name	Role	Effective Date
a	Anairda Bitri	Custodian	Rescind appointment approved on 3/27/2024
b	Johnathan Arias	Sub Custodian	Resignation effective 4/8/2024

P2. Leaves of Absence

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following leave of absence, effective for the dates listed below:

	Name	Start	End	Comment
a	Employee#40358XXX	8/1/2024	12/31/2024	

P3. Appointments-Non-Certificated/Certificated

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following non-certificated/certificated staff.

	Name	Role	Salary	Start	Replaces	Acct. #
a	Carlos Alvizuri*	Custodian	\$47,200.00	TBD	employee# 40354XXX	20-487-200-100-000
b	Andre McDuffy*	Substitute Custodian	\$17.00 per hour	4/22/2024	N/A	20-487-200-100-000

*Pending criminal history background authorization and physical clearance.

P4. Summer Transition Program

RESOLVED: Upon the recommendation of the Superintendent the Board of Education approves the following individuals as listed for the Summer Transition Program (STP) for July 2024. Program will run 8:30AM to 11:30AM from Monday, July 1, 2024 to Wednesday, July 25, 2024*. Closed July 4, 2024. Teaching staff to be paid 3.5 hours daily. Summer Lead Teachers will be paid for 4 hours daily. Program salaries for the Summer Transition Program are noted below and funded through ESEA and ARP/ESSER Grant. (*Alternate dates, if needed due to construction: July 8 - 31, 2024). Total program not to exceed \$31,275.

	Name	Position	Hourly rate
a	Tara Mizzoni	Summer Lead Teacher/Program	\$75.00

		Coordinator	
b	Hannah Giannetti	Teacher	\$50.00
c	Cathy Hernando	Teacher	\$50.00
d	Krystle Hughes	Teacher	\$50.00
e	Andrea Cahill	Teacher	\$50.00
f	Lauren Menduke	Teacher	\$50.00
g	Danielle Sinclair	Teacher	\$50.00
h	Danielle Manzetti	Teacher	\$50.00
i	Kristin Colucci	Teacher	\$50.00
j	Lisa Fletcher	Teacher	\$50.00
k	Keely Coffey	Teacher	\$50.00
l	Maureen Gormley	STP Substitute	\$50.00
m	Kaitlin Gallagher	STP Substitute	\$50.00
n	Allison Hilla	STP Substitute	\$50.00
o	Maria Geiselhart	Nurse	\$70.00
p	Mary Monnachio	Substitute Nurse	\$70.00
q	Mary Monnachio	Substitute Teacher	\$50.00

P5. Extended School Year Program

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following individuals as listed for the Extended School Year program, salary noted below. Hours for ESY program are 8:30-11:30 am Monday through Thursday July 1-July 25, 2024* not to exceed 60 hours total. Closed July 4, 2024. (*Alternate dates, if needed due to construction: July 8 - 31, 2024) Total program not to exceed \$22,000.

	Name	Position	Hourly rate
a.	Cara Serpineto	Teacher	\$50.00
b.	Denise Kruse	Teacher	\$50.00
c.	Donna Johnson	Teacher	\$50.00
d.	Vaughn McEachin	Paraprofessional	\$23.00

e.	Nancy Gomez	Paraprofessional	\$23.00
f.	Ellen Lender	Paraprofessional	\$23.00
g.	Lauren Hemmerling	Paraprofessional	\$23.00
h.	Jayden Cornett	Paraprofessional	\$23.00

P6. Extended School Year: Related Services

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves Kaitlyn Leithauser to provide Occupational Therapy Services during the 2024 Extended School Year. Salary of \$50.00 per hour, hours to be determined by IEP needs.

P1-P6

Motion: Ms. Rainone Second: Ms. Holz

Roll call 6-0

Motions Carried

POLICY AND REGULATION

P&R 1. Approval of Adoption of Policies/Regulations First Reading

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves a second reading and adoption of the following Policies/Regulations.

	Policy/Regulation #	Policy and Regulation Names
a.	P-1140	Educational Equity Policies/Affirmative Action (M)
b.	P-1523	Comprehensive Equity Plan (M)
c.	P-1530	Equal Employment Opportunities (M)
d.	P-1550	Equal Employment/Anti Discrimination Practices (M)
e.	P-2260	Equity in School and Classroom Practices (M)
f.	P-2411	Guidance Counseling (M)
g.	P-2423	Bilingual Education (M)
h.	P-2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (m)
i.	P-3211	Code of Ethics
k.	P-5570	Sportsmanship
l.	P-5750	Equitable Educational Opportunities (M)
m.	P-5841	Secret Societies
n.	P-5842	Equal Access of Student Organizations

o.	P-7610	Vandalism
p.	R-1530	Equal Employment Opportunity Complaint Procedure (M)
q.	R-2200	Curriculum Content (M)
r.	R 2260	Equity School and Classroom Practices Complaint Procedure (M)
s	R-2423	Bilingual Education (M)
t	R. 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
u	R-7610	Vandalism

P&R 2. Abolish Policy-

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education abolishes the following policy.

a	P-5755	Equity in Educational Programs and Services
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P&R 1 and P&R 2

Motion: Ms. Holz, Second: Mr. Kral

Roll Call 6-0

Motions Carried

X. Public Comment (Agenda and non-agenda items)

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens should come to the podium, sign in, and give their name and address when recognized to speak.

Mrs Fletcher and Mrs. Giglio RPEA representatives congratulated the students, Mr. Kemp and Ms. Baker. Next they read a statement regarding their displeasure with the decision made to release two non-tenured employees.

Mrs. Judge Cravello- Liaison to the Township Council- on behalf of the Township congratulated the Students who made Honor Roll and to Ms. Baker and Mr. Kemp for Midland School receiving the NAMM award. She has seen the music program grow during their tenure here in the district.

XI. Announcements

The next regular Board of Education meeting will be held on May 14, 2024 in the School Gymnasium at 7:30 PM. The Executive Session will be held at 6:30 PM.

XII. Executive Session

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters pursuant to NJSA 10:4-12 which include matters protected by law, matters of attorney-client privilege, personnel, and policy.

Action was not taken.

XIII. Adjournment -

The meeting was adjourned at 10:34 all in favor.

This document is subject to additions, withdrawals, and modifications without notice.